COMMUNICATION
BETWEEN SCHOOL & HOME

Wykham Park Academy's preferred choice of contacting parents/carers is by text, email or telephone. It is therefore important that you notify us of any changes to your contact details.

If you do not have access to email or text it is important that you let us know this. We can then ensure that you receive paper copies of any letters or communications to you about your child concerning events such as parents' evenings, trips, workshops etc. and will ensure your child does not miss out on opportunities and events during the school year.

All changes to contact details should be directed to Student Services by emailing them at studentservices@wykampark-aspirations.org

If you do not have access to email, please telephone Student Services to inform them of any changes. Alternatively, your child can obtain a "Change of Contact Details" form as seen below and return to Student Services, so they are able to update our records.

CHANGE OF CONTACT DETAILS

YOUR CHILD'S NAME: _____ MENTOR GROUP:_____

NAME OF PRIMARY CONTACT: (MOTHER/FATHER/CARER/GUARDIAN)
_____

HOME ADDRESS

HOUSE NAME/NO:	STREET:	TOWN:
COUNTY:	POSTCODE:	

HOME TELEPHONE NUMBER:

MOBILE:

EMAIL:

SECONDARY CONTACT: (NAME) _____

HOME ADDRESS

HOUSE NAME/NO:	STREET:	TOWN:
COUNTY:	POSTCODE:	

HOME TELEPHONE NUMBER:

MOBILE:

EMAIL: